

**BOARD OF TRUSTEES MEETING MINUTES  
ADDISON FIRE PROTECTION DISTRICT #1  
10 S. Addison Rd, Addison, IL 60101  
November 3, 2021  
9:00AM**

**CALL TO ORDER:**

Trustee Baxa called to order the Addison Fire Protection District Board of Trustee's meeting at 9:00 am.

No member of the public attended this meeting either in person, via phone or via video conference. Furthermore, no meeting questions were received prior to or during the meeting.

**PLEDGE OF ALLEGIANCE:**

The pledge of allegiance was presented for this meeting.

**ROLL CALL:**

Present were: Trustee Baxa-Secretary in-room, Trustee LaRocca-Treasurer in-room, Chief Walker in-room, Deputy Chief Kramer in-room, Commissioner Reyes in-room, Attorney Wargo in-room, Brian LeFevre from Sikich LLP in-room, and recording secretary Dawne Mroz in-room. Absent Trustee Super-President.

**ANNOUNCEMENTS & RECOGNITIONS:**

- A. Commissioner Reyes was the recipient of the Citizen of the Year Award from the Illinois Association of School Social Workers. She thanked the District for their support in helping provide 92 Addison families with food and other needs during the pandemic.
- B. Other Announcements & Recognitions  
None

**APPROVAL OF MINUTES:**

- A. The minutes of the Board of Trustee's meeting held on October 6, 2021 were presented.

**“Motion made by Trustee LaRocca to approve the Meeting Minutes from October 6, 2021, seconded by Trustee Baxa.”**

*Roll Call Vote: Trustee Super – Absent  
Trustee Baxa – Yes  
Trustee LaRocca – Yes  
Motion carried*

**TREASURERS REPORT AND ACCOUNTS PAYABLE:**

- A. Trustee LaRocca presented the treasurers report for September 2021.

**“Motion made by Trustee Baxa to approve the Treasures Report, Payroll and Accounts Payable for September 2021, in the amount of \$829,467.70, seconded by Trustee LaRocca”**

*Roll Call Vote: Trustee Super – Absent  
Trustee Baxa – Yes  
Trustee LaRocca – Yes  
Motion carried*

- B. Travel Expense Approval(s) (if any): None
- C. Brian LeFevre reviewed the results of the FY 20-21 CAFR (Audit).
- D. Other Items from the Treasurer  
None

**CORRESPONDENCE:**

Correspondences were read by Trustee Baxa

**PUBLIC COMMENTS/QUESTIONS:**

The meeting was open to the public with proper distancing concerns. No comments or questions were received via email.

**ANNOUNCEMENTS & REPORTS:**

- A. Attorney's Report  
Attorney Wargo presented his attorney report.
- B. Fire Chiefs Report  
Chief's report for October was in packet.
- C. Calendar of Events  
Calendar of Events was in packet.
- D. Other Announcements & Reports  
None

**OLD BUSINESS:**

- A. Old Business  
None

**NEW BUSINESS:**

- A. Appointment to the Board of Fire Commissioners

**“Motion made by Trustee Baxa, seconded by Trustee LaRocca for the appointment of Tom Gnadl to fill the unexpired term of exiting Fire Commissioner LeHoux”**

*Roll Call Vote: Trustee Super – Absent  
Trustee Baxa – Yes  
Trustee LaRocca – Yes  
Motion carried*

- B. Deputy Chief Kramer advised the Board that the District successfully completed the accreditation process. The Board will be presented with an award from CPSE at a later date.

- C. Chief Walker briefed the Board on the status of the Union negotiations. The finalized agreement should be presented to the Trustees at the next meeting for their review and approval.
- D. Approval of FY 2021 CAFR (Audit) & Review of Auditor's Communication

**"Motion made by Trustee LaRocca, seconded by Trustee Baxa for the acceptance and approval of the FY 2021 CAFR (Audit) & Review of Auditor's Communication"**

*Roll Call Vote: Trustee Super – Absent  
Trustee Baxa – Yes  
Trustee LaRocca – Yes  
Motion carried*

- E. Ordinance 2021-04 Truth in Taxation Finding

**"Motion made by Trustee LaRocca, seconded by Trustee Baxa for approval of Ordinance 2021-04 Truth in Taxation Finding"**

*Roll Call Vote: Trustee Super – Absent  
Trustee Baxa – Yes  
Trustee LaRocca – Yes  
Motion carried*

- F. The renewal of annual liability insurances with Corkill Insurance will be discussed at the December Trustee's meeting.
- G. Chief Walker is awaiting additional information regarding the medical insurance renewal for 2022. He will keep the Board apprised of any updates.
- H. Approval of Resolution 2021-07 COVID Response

**"Motion made by Trustee Baxa, seconded by Trustee LaRocca for the approval of Resolution 2021-07 COVID Response"**

*Roll Call Vote: Trustee Super – Absent  
Trustee Baxa – Yes  
Trustee LaRocca – Yes  
Motion carried*

- I. Chief Walker shared the draft version of 2021 Levy & Block Box Legal Notice with the Board. The final version will be presented to the Board for approval once completed.
- J. Approval to purchase a new 2022 ambulance from Foster Coach Sales in an amount not to exceed \$355,631.00 (\$345,631 list & \$10,000 contingency/Bid exempt – NWMC Bid Contract #174)

**"Motion made by Trustee LaRocca, seconded by Trustee Baxa for the approval to purchase a new 2022 ambulance from Foster Coach Sales in an amount not to exceed \$355,631.00 (\$345,631 list & \$10,000 contingency/Bid exempt – NWMC Bid Contract #174)"**

*Roll Call Vote: Trustee Super – Absent  
Trustee Baxa – Yes  
Trustee LaRocca – Yes  
Motion carried*

K. Approval to deposit \$1,000,000 into Firefighters’ Pension Fund BMO Harris account

**“Motion made by Trustee Baxa, seconded by Trustee LaRocca for the approval to deposit \$1,000,000 into Firefighters’ Pension Fund BMO Harris account”**

*Roll Call Vote: Trustee Super – Absent  
Trustee Baxa – Yes  
Trustee LaRocca – Yes  
Motion carried*

L. Other New Business  
None

**EXECUTIVE CLOSED SESSION FOR THE PURPOSES OF DISCUSSING:**

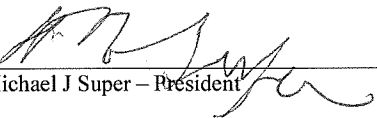
- A. Personnel matters (5 ILCS 120/2 (c) 1)
- B. Collective negotiating matters (5 ILCS 120/2 (c) 2)
- C. Purchase or lease of real property (5 ILCS 120/2 (c) 5)
- D. Security procedures (5 ILCS 120/2 (c) 8)
- E. Pending, Probable, or Imminent Litigation (5 ILCS 120/2 (c) 11)

**OTHER BUSINESS:**

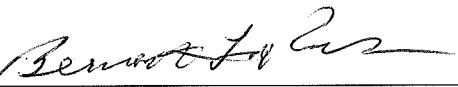
- A. Actions from closed session, if needed.

**ADJOURNMENT:**

Meeting adjourned at 10:00 am – The next scheduled meeting is at 9:00 AM on December 1, 2021 at 10 S. Addison Road, Addison, IL.

  
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Michael J Super – President

  
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Charles Baxa, Jr. – Secretary

  
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Bernadette LaRocca – Treasurer

Respectfully Submitted,  
Dawne Mroz, Recording Secretary